The Society for Public Health Education (SOPHE) maintains the following Refund/Return policies:

1) SOPHE Membership

SOPHE membership fees are non-refundable and non-transferable.

Questions regarding membership, related membership benefits, and/or SOPHE charges to credit cards, should be directed to the SOPHE National Office (info@sophe.org).

2) SOPHE Publications or Discounted Journals

SOPHE membership automatically includes subscriptions to Health Education and Behavior, Health Promotion Practice, and “News & Views” newsletter. Therefore no refunds are provided if a member decides to discontinue receiving a journal or publication.

SOPHE members who need replacements for missing or damaged SOPHE journals or newsletters should contact the SOPHE Business Office (info@sophe.org) within six months of the missing issue, and the missing issues will be replaced free of charge. Beyond six months, Sage Publications will supply missing copies when losses have been sustained in transit and when the reserve stock permits at the request of SOPHE.

SOPHE publishes brochures, manuals, books and other items. Such items are 100% non-refundable and non-returnable.

SOPHE provides discounted subscriptions to several journals that are not official organs of the Society. Members who need replacements for such missing or damaged journals should contact the publishers directly at:

- American Journal of Health Behavior – PNG Publications, PO Box 4593, Star City, WV 26504; phone (304) 594-0570; fax (304) 594-0570
- American Journal of Health Studies – Dr. Jim Eddy, Texas A&M University, Department of Health & Kinesiology, Mailstop 4243, College Station, TX 77843; phone (979)458-2217; email: jeddy@hlkn.tamu.edu
Non-SOPHE members who need replacements for *Health Education and Behavior* or *Health Promotion Practice* should contact the business office of Sage Publications.

Questions regarding any payments, including SOPHE charges to credit cards, should be directed to the SOPHE National Office (info@sophe.org).

3) Conference & Meeting Registration

SOPHE refund policies pertaining to meeting registrations are clearly stated on all online and printed registration materials for the meeting.

Refund requests made by the stated deadline must be received in writing. Substitutions are allowed at any time provided that they are of the same membership status and submitted in writing to the National SOPHE office (info@sophe.org).

For persons canceling their meeting registration by the specified deadline, a $50 administrative fee will be automatically assessed. Refunds will be processed after the completion of the conference/meeting.

No refunds will be given for any reason after the stated date in the conference registration materials.