



STEP 1

Go to <https://elearn.sophe.org/products/2024-annual-conference-evaluations> (Log in with your SOPHE username and password as you registered for the conference.)

STEP 2

Click on the sessions that you attended to complete the evaluation and receive credit for the session. (you must do this for each session you attended) (red box).

Overview Content

SOPHE 2024 Annual Conference Overall Evaluation & Certificate
Product not yet rated Contains 2 Component(s)
Overview
Activated
SOPHE 2024 Annual Conference Overall Evaluation & Certificate

Plenary I: Presidential Address - From Cultural Competence to Diversity, Equity, and Inclusion: Implications for Public Health Education
Product not yet rated Contains 2 Component(s), Includes Credits
Overview
Activated
Plenary I: Presidential Address - From Cultural Competence to Diversity, Equity, and Inclusion: Implications for Public Health Education

Plenary 2: Keynote & Honorary Fellow Presentation - Implementation Science Now and in the Future: Addressing Impact and Health Equity
Product not yet rated Contains 2 Component(s), Includes Credits
Overview

STEP 3

Click on [Fill Out Survey](#)

Overview Discussion Contents (2)

Key: Complete Next Failed Available Locked

Session Evaluation
1 Question
Fill Out Survey

CECH/CPH CE Credit
1.50 Advanced CECH credits | No certificate available

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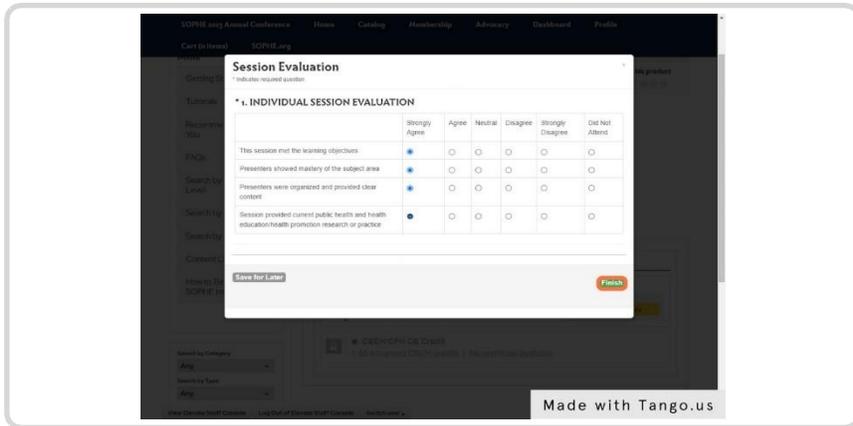
STEP 4

Complete the survey for that individual session.

Remember, you can only complete one evaluation per session block to be awarded CEs. You will not be awarded more than the allotted credits per concurrent session

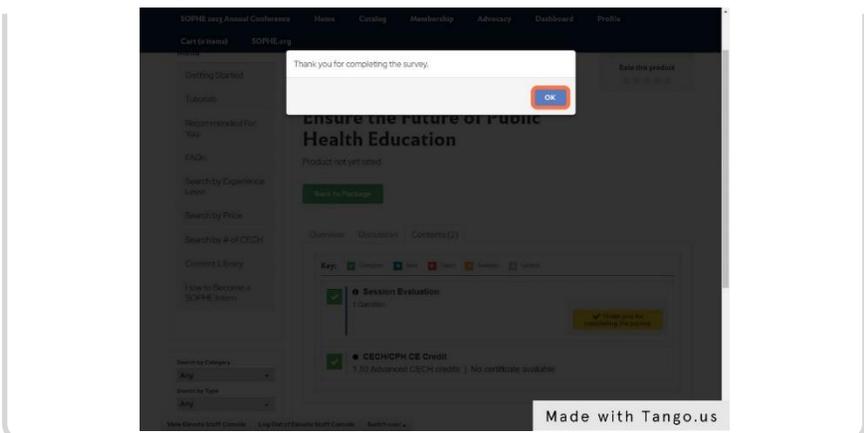
STEP 5

Click on Finish



STEP 6

Click on OK





STEP 7

You will now see that you have earned the credits for that session.

A screenshot of a course completion page. At the top, it says 'Product not yet rated'. Below that is a green button labeled 'Back to Package'. There are three tabs: 'Overview', 'Discussion', and 'Contents (2)'. A 'Key:' section shows icons for 'Complete' (green checkmark), 'Next' (blue plus), 'Failed' (red X), 'Available' (orange star), and 'Locked' (grey padlock). The main content area shows a 'Session Evaluation' section with '1 Question' and a yellow 'Thank you for completing the survey.' message. Below that, a 'CECH/CPH CE Credit' section is highlighted with a red box, showing '1.50 Advanced CECH credits | No certificate available'. At the bottom, there are 'Staff Console' and 'Switch user' buttons, and a 'Made with Tango.us' watermark.

STEP 8

Click on Back to Package

A screenshot of a course page. On the left is a sidebar with filter options: 'Recommended For', 'by Experience', 'by Price', 'by # of CECH', 'it Library', and 'Recommend'. The main content area has a title 'Ensure the Future of Health Education' and 'Product not yet rated'. A green button labeled 'Back to Package' is highlighted with a red box. Below the button are tabs for 'Overview', 'Discussion', and 'Contents (2)'. A 'Key:' section shows icons for 'Complete' (green checkmark), 'Next' (blue plus), 'Failed' (red X), and 'Available' (orange star). At the bottom, there is a 'Made with Tango.us' watermark.



STEP 9

Repeat Steps 2-8 to evaluate and earn credits for all of the sessions you attended.

Overview Content

SOPHE 2024 Annual Conference Overall Evaluation & Certificate
Product not yet rated Contains 2 Component(s)

Overview

Activated

SOPHE 2024 Annual Conference Overall Evaluation & Certificate

Plenary I: Presidential Address - From Cultural Competence to Diversity, Equity, and Inclusion: Implications for Public Health Education
Product not yet rated Contains 2 Component(s), Includes Credits

Overview

Activated

Plenary I: Presidential Address - From Cultural Competence to Diversity, Equity, and Inclusion: Implications for Public Health Education

Plenary 2: Keynote & Honorary Fellow Presentation - Implementation Science Now and in the Future: Addressing Impact and Health Equity
Product not yet rated Contains 2 Component(s), Includes Credits

Overview

STEP 10

Once you have completed the evaluations and earned the credits for all of the sessions you attended, click on SOPHE 2024 Annual Conference Final Evaluation & Certificate

Overview Content

SOPHE 2024 Annual Conference Overall Evaluation & Certificate
Product not yet rated Contains 2 Component(s)

Overview

Activated

SOPHE 2024 Annual Conference Overall Evaluation & Certificate

Plenary I: Presidential Address - From Cultural Competence to Diversity, Equity, and Inclusion: Implications for Public Health Education
Product not yet rated Contains 2 Component(s), Includes Credits

Overview

Activated

Plenary I: Presidential Address - From Cultural Competence to Diversity, Equity, and Inclusion: Implications for Public Health Education

Plenary 2: Keynote & Honorary Fellow Presentation - Implementation Science Now and in the Future: Addressing Impact and Health Equity
Product not yet rated Contains 2 Component(s), Includes Credits

Overview



STEP 11

Click on **Fill Out Survey**

SOPHE 2024 Annual Conference Overall Evaluation & Certificate

Rate this **✓ You are registered!** product

☆☆☆☆

[Manage Product](#)

Product not yet rated

[Back to Package](#)

Overview Discussion Contents (2)

Key: Complete Next Failed Available Locked

[➔ Overall Evaluation](#)
12 Questions

[Fill Out Survey](#)

[Mark as Completed](#)

STEP 12

Complete the Overall Evaluation for the SOPHE 2024 Annual Conference

STEP 13

Click on **Finish**

SOPHE 2024 Annual Conference

Home Catalog Membership Advocacy Dashboard Profile

Cart (0 items) SOPHE.org

Overall Evaluation

*3. Do you require continuing education credit?

Yes

4. What type of CE do you require? (Select all that apply)

CHES

MCHES

CPH

General CE

5. If you wish to receive Continuing Education, please provide your CHES, MCHES, CPH certification number. (THIS IS REQUIRED IN ORDER TO RECEIVE CONTINUING EDUCATION CREDITS)

If you wish to receive Continuing Education, please provide your CHES, MCHES, CPH certification number. (THIS IS REQUIRED)

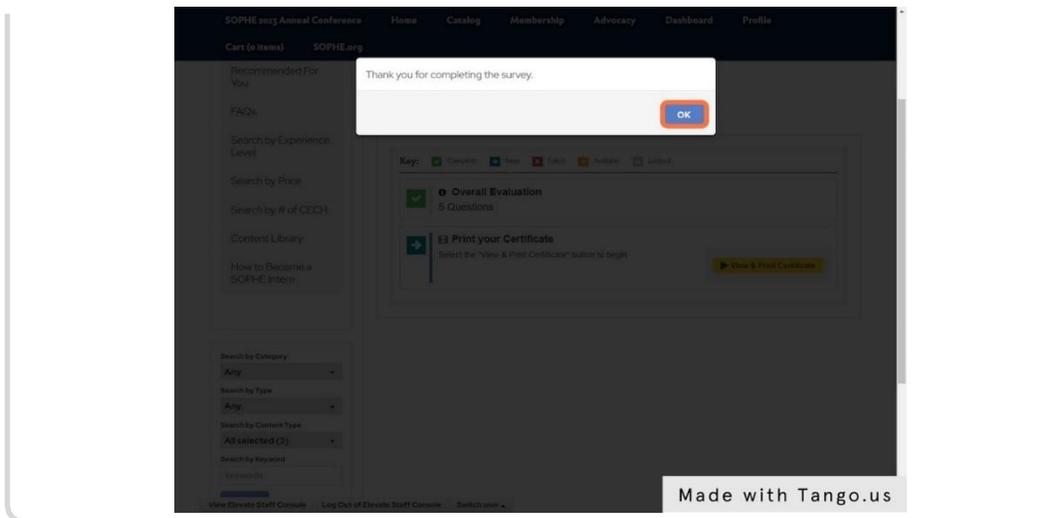
[Save for Later](#) [Finish](#)

Made with Tango.us



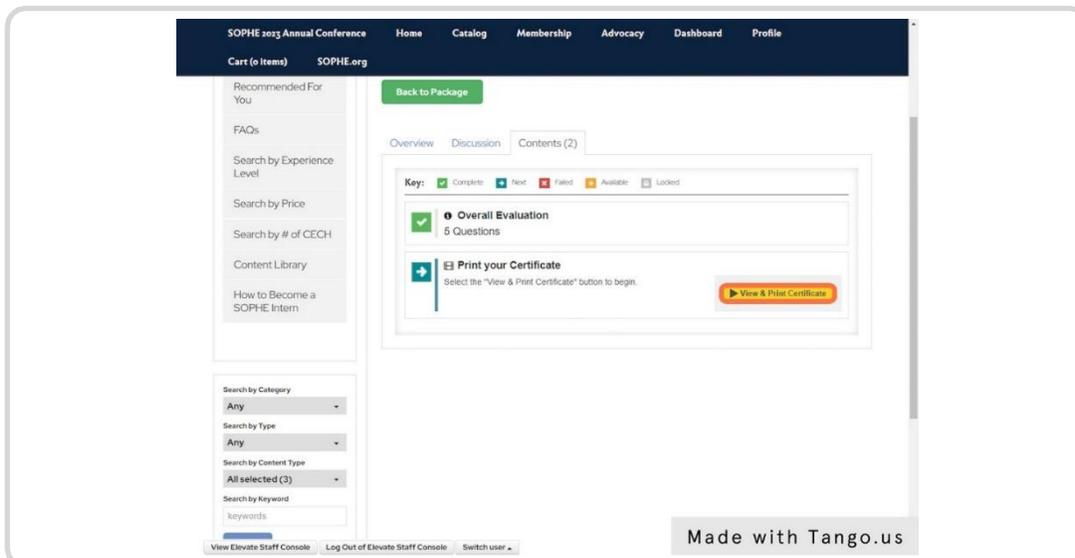
STEP 14

Click on OK



STEP 15

Click on View & Print Certificate





STEP 16

Click on View Details

The screenshot shows the user interface of the SOPHE CORE website. At the top, the user is logged in as Eric (ElevateStaffUser) Joy. The main navigation bar includes links for Home, Catalog, Membership, Advocacy, Dashboard, and Profile. A sidebar menu on the left lists various resources like Getting Started, Tutorials, and FAQs. The main content area displays two certificate options: 'Entry CECH Certificate' and 'Advanced CECH Certificate'. The 'Advanced CECH Certificate' section includes a 'View Certificate' button, which is highlighted in the original image.

STEP 17

Click on Print to print a transcript of the sessions you attended.

The screenshot shows a modal window titled 'Credits Earned' overlaid on the website. The modal contains a message stating that the user has earned 1.50 credits for the 2023 Annual Conference Advanced CECH Final Certificate. Below the message is a table with the following data:

Product	Component	Date	Credits Number
SOPHE 2023 Presidential Address - Speaking Truth to Power: Tactical Advocacy to Ensure the Future of Public Health Education	CECH/CPH CE Credit	04/11/2023	1.50

At the bottom of the modal, there are 'Print' and 'Close' buttons. The 'Print' button is highlighted in the original image.



STEP 18

Optionally, print or save this page for your records.

This screenshot shows a web page with a "Print This Page" button at the top. Below it, a message states: "Eric (ElevateStaffUser) Joy, you have earned the following credits as part of 2023 Annual Conference Advanced CECH Final Certificate". A table lists the earned credit:

Product	Component	Date	Credits Number
SOPHE 2023 Presidential Address - Speaking Truth to Power: Tactical Advocacy to Ensure the Future of Public Health Education	CECH/CPH CE Credit	04/11/2023	1.00

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STEP 19

Click on Close

This screenshot shows a web page with a "Credits Earned" modal window open. The modal window contains the same message and table as in Step 18. At the bottom of the modal, there are "Print" and "Close" buttons. The "Close" button is highlighted with a red box. The background page is partially visible, showing a navigation menu and search options.

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STEP 20

Click on View Certificate

A screenshot of the SOPHE website dashboard. The header includes "elearn at CORE" and "SOPHE's Center for Online Resources & Education". The user is logged in as "Eric (ElevateStaffUser)_Joy" with a "Log Out" button. A navigation menu contains "SOPHE 2023 Annual Conference", "Home", "Catalog", "Membership", "Advocacy", "Dashboard", and "Profile". Below the menu, there are two main sections: "Entry CECH Certificate" and "Advanced CECH Certificate". The "Entry CECH Certificate" section states: "You cannot view the certificate for 2023 Annual Conference Entry CECH Final Certificate until you have earned at least 0.5 credits" and has a "View Details" button. The "Advanced CECH Certificate" section states: "Congratulations Eric (ElevateStaffUser) Joy! You have earned 1.50 credits for 2023 Annual Conference Advanced CECH Final Certificate." and has a "View Certificate" button highlighted in green. A "Menu" sidebar on the left lists various options like "Getting Started", "Tutorials", "Recommended For You", "FAQs", etc. At the bottom right, it says "Made with Tango.us".

STEP 21

Optionally, print or save this page for your records.

A screenshot of a print control overlay on a certificate. At the top, there is a "Print This Page" button highlighted with a red box. Below it, text reads: "This print control will not show up on the printed page." and "per orientation to Landscape when printing. If applicable, enable Background Graphics and". Below this text is a decorative horizontal border with a repeating floral pattern. Underneath the border is a green and yellow logo. The main text of the certificate reads "Certificate of Attendar" in large black font. At the bottom, it says "at Attendee: Eric (ElevateSt" followed by a "Made with Tango.us" watermark.