

**SOCIETY FOR PUBLIC HEALTH EDUCATION**

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**FINANCIAL STATEMENTS  
AND  
INDEPENDENT AUDITORS' REPORT**

**Year Ended December 31, 2021**

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*STRENGTH IN NUMBERS*

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## INDEPENDENT AUDITORS' REPORT

To the Board of Trustees  
Society for Public Health Education

### *Opinion*

We have audited the accompanying financial statements of Society for Public Health Education (a nonprofit organization), which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Society for Public Health Education as of December 31, 2021, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

### *Basis for Opinion*

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Society for Public Health Education and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### *Responsibilities of Management for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Society for Public Health Education's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

### ***Auditor's Responsibilities for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Society for Public Health Education's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Society for Public Health Education's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### ***Report on Summarized Comparative Information***

We have previously audited Society for Public Health Education's 2020 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 10, 2021. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2020, is consistent, in all material respects, with the audited financial statements from which it has been derived.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the supplemental schedules of indirect cost rate and total costs are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the supplemental schedules of indirect cost rate and total costs are fairly stated, in all material respects, in relation to the financial statements as a whole.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with Government Auditing Standards, we have also issued our report dated September 14, 2022, on our consideration of Society for Public Health Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Society for Public Health Education's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Society for Public Health Education's internal control over financial reporting and compliance.

Bethesda, Maryland  
September 14, 2022

The logo consists of a stylized, handwritten-style 'R' on the left, followed by the words 'Rubin & Company' in a similar script font.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**STATEMENT OF FINANCIAL POSITION**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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<b>ASSETS</b>	<u>2021</u>	<u>2020</u>
Cash and cash equivalents	\$ 329,306	\$ 537,714
Accounts and grants receivable	151,653	167,680
Investments	2,248,104	1,888,289
Prepaid expenses	102,653	74,509
Deposits	7,206	7,206
Property and equipment, net	<u>189,854</u>	<u>223,780</u>
 Total assets	 <u>\$ 3,028,776</u>	 <u>\$ 2,899,178</u>
 <b>LIABILITIES AND NET ASSETS</b>		
Accounts payable and accrued expenses	\$ 120,357	\$ 31,315
Accrued salaries and benefits	100,193	84,823
Deferred revenue	134,999	245,818
Deferred rent and lease incentive	268,919	298,185
Paycheck Protection Program Loan	<u>-</u>	<u>211,900</u>
 Total liabilities	 <u>624,468</u>	 <u>872,041</u>
 Net assets		
Without donor restrictions	1,994,631	1,642,774
With donor restrictions	<u>409,677</u>	<u>384,363</u>
 Total net assets	 <u>2,404,308</u>	 <u>2,027,137</u>
 Total liabilities and net assets	 <u>\$ 3,028,776</u>	 <u>\$ 2,899,178</u>

The accompanying notes are an integral part of these financial statements.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**STATEMENT OF ACTIVITIES**  
**Year Ended December 31, 2021**  
**(With Comparative Totals for 2020)**

	Without Donor Restrictions	With Donor Restrictions	2021 Total	2020
<b>Support and revenue</b>				
Contributions and support	\$ 313,955	\$ -	\$ 313,955	\$ 372,432
Federal grants	924,526	-	924,526	569,340
Membership dues	206,316	-	206,316	191,592
Exhibits and meeting registration	251,574	-	251,574	406,318
Publications	95,891	-	95,891	216,445
Royalty income	410,970	-	410,970	463,175
Forgiveness of PPP loan	420,999	-	420,999	-
Other income	38,541	-	38,541	32,790
Net assets released from restrictions	<u>9,701</u>	<u>(9,701)</u>	<u>-</u>	<u>-</u>
<b>Total support and revenue</b>	<u>2,672,473</u>	<u>(9,701)</u>	<u>2,662,772</u>	<u>2,252,092</u>
<b>Expenses</b>				
<b>Program</b>				
Health promotion	659,269	-	659,269	453,739
Health education	112,615	-	112,615	101,332
Journal publications	196,172	-	196,172	247,042
Meetings	345,605	-	345,605	399,181
<b>Total program</b>	<u>1,313,661</u>	<u>-</u>	<u>1,313,661</u>	<u>1,201,294</u>
<b>Supporting services</b>				
Management and general	934,592	-	934,592	830,553
Fundraising and membership development	<u>213,338</u>	<u>-</u>	<u>213,338</u>	<u>130,170</u>
<b>Total supporting services</b>	<u>1,147,930</u>	<u>-</u>	<u>1,147,930</u>	<u>960,723</u>
<b>Total expenses</b>	<u>2,461,591</u>	<u>-</u>	<u>2,461,591</u>	<u>2,162,017</u>
<b>Change in operating net assets</b>	<u>210,882</u>	<u>(9,701)</u>	<u>201,181</u>	<u>90,075</u>
<b>Investment income</b>	<u>140,975</u>	<u>35,015</u>	<u>175,990</u>	<u>269,480</u>
<b>Change in net assets</b>	<u>351,857</u>	<u>25,314</u>	<u>377,171</u>	<u>359,555</u>
<b>Net assets, beginning of year</b>	<u>1,642,774</u>	<u>384,363</u>	<u>2,027,137</u>	<u>1,667,582</u>
<b>Net assets, end of year</b>	<u><b>\$ 1,994,631</b></u>	<u><b>\$ 409,677</b></u>	<u><b>\$ 2,404,308</b></u>	<u><b>\$ 2,027,137</b></u>

The accompanying notes are an integral part of these financial statements.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**STATEMENT OF FUNCTIONAL EXPENSES**  
**Year Ended December 31, 2021**

	Program Services					Supporting Services					Total
	Health Promotion	Health Education	Journal Publications	Meetings	Total Program Services	Management and General	Fundraising and Membership Development	Total Supporting Services			
Salaries and benefits	\$ 244,382	\$ 54,817	\$ 78,727	\$ 176,324	\$ 554,250	\$ 541,881	\$ 147,087	\$ 688,968	\$ 1,243,218		
Professional fees	344,861	24,673	57,650	127,744	554,928	212,891	34,523	247,414	802,342		
Office supplies and expenses	1,353	21,051	353	2,083	24,840	46,483	384	46,867	71,707		
Space and equipment rental	31,820	6,364	9,546	22,274	70,004	70,004	19,092	89,096	159,100		
Printing	20,224	1,380	43,062	1,241	65,907	10,588	3,307	13,895	79,802		
Postage and delivery	-	-	-	1,296	1,296	1,945	1,952	3,897	5,193		
Telecommunications	2,544	630	870	6,359	10,403	11,235	1,435	12,670	23,073		
Depreciation/Amortization	7,735	1,547	2,321	5,415	17,018	17,018	4,641	21,659	38,677		
Interest expense	-	-	-	-	-	-	-	-	-		
Travel	-	-	-	1,454	1,454	2,150	497	2,647	4,101		
Scholarships, Fellowships	4,500	2,000	3,000	900	10,400	15,323	-	15,323	25,723		
Production costs	616	153	185	431	1,385	1,695	420	2,115	3,500		
Miscellaneous	1,234	-	458	84	1,776	3,379	-	3,379	5,155		
<b>Total expenses</b>	<b>\$ 659,269</b>	<b>\$ 112,615</b>	<b>\$ 196,172</b>	<b>\$ 345,605</b>	<b>\$ 1,313,661</b>	<b>\$ 934,592</b>	<b>\$ 213,338</b>	<b>\$ 1,147,930</b>	<b>\$ 2,461,591</b>		

The accompanying notes are an integral part of these financial statements.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**STATEMENT OF CASH FLOWS**  
**Year Ended December 31, 2021**

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Cash flows from operating activities	
Change in net assets	\$ 377,171
Reconciling adjustments:	
Depreciation and amortization	38,676
Unrealized and realized investment gains	(175,856)
Paycheck Protection Program Loan forgiven	(211,900)
Changes in operating assets and liabilities	
Accounts receivable	16,027
Deposits and other	(28,144)
Accounts payable and accrued expenses	89,042
Accrued salaries and benefits	15,370
Deferred revenue	(110,819)
Deferred rent	<u>(29,266)</u>
Net cash used in operating activities	<u>(19,699)</u>
Cash flows from investing activities	
Purchases of fixed assets	(4,750)
Proceeds from sale of investments	133,500
Purchases of investments	<u>(317,459)</u>
Net cash used in investing activities	<u>(188,709)</u>
Net decrease in cash and cash equivalents	(208,408)
Cash and cash equivalents, beginning of year	<u>537,714</u>
Cash and cash equivalents, end of year	<u>\$ 329,306</u>
Supplemental Disclosure:	
Interest paid	<u>\$ -</u>

The accompanying notes are an integral part of these financial statements.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**1. Organization**

The Society for Public Health Education (the Society) is a 501(c)(3) educational, charitable membership organization founded in 1950 to support leaders in health education and promotion to advance healthy and equitable communities across the globe.

**2. Summary of Significant Accounting Policies**

*Basis of Presentation*

The financial statements of the Society have been prepared in accordance with U.S. generally accepted accounting principles, which require the Society to report information regarding its financial position and activities according to the following net asset classifications:

**Net assets without donor restrictions:** Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Society. These net assets may be used at the discretion of the Society's management and the board of directors.

**Net assets with donor restrictions:** Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Society or by the passage of time. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates those resources be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

*Measure of Operations*

The statement of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Society's ongoing services. Nonoperating activities are limited to resources that generate return from investments and other activities considered to be of a more unusual or nonrecurring nature.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**2. Summary of Significant Accounting Policies (continued)**

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

*Cash and Cash Equivalents*

For purposes of the statement of cash flows, the Society considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

*Concentrations of Risk*

Cash deposits regularly exceed federally insured limits. Management, however, does not consider this a significant concentration of credit risk. The Society has not experienced any losses in such accounts.

*Income Taxes*

The Society is recognized as exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, except for taxes on unrelated business income, if any. However, tax years ended December 31, 2018 through 2020, remain open to examination by the taxing jurisdictions to which the Society is subject, and they have not been extended beyond the applicable statute of limitations.

*Uncertainty in Income Taxes*

The Society has a process in place to ensure the maintenance of its exempt-status; to identify and report unrelated business income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The Society has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**2. Summary of Significant Accounting Policies (continued)**

*Investments*

Investments are recorded at estimated fair value based on quoted market prices provided by the investment custodians. Purchases and sales of securities are recorded on a trade-date basis. Investment income, including unrealized gains or losses, is reported in the statement of activities as increases or decreases in unrestricted net assets, unless otherwise restricted by the donor or by law.

*Property and Equipment*

The Society capitalizes all property and equipment purchased with non-Federal funds with a cost of \$1,500 or more. Property and equipment are carried at original cost or estimated fair value at date of donation, if donated. Property and equipment purchased under federal government contracts and grants, subject to reversion to the federal government, are expensed as contract costs. Maintenance and repairs are expensed as incurred. Significant renewals and betterments are capitalized.

Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets or lease term, as follows:

Equipment and furniture	3-5 years
Website	3-5 years
Leasehold improvements	10 years

*Functional Allocation of Expenses*

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services directly benefited, or based upon management's estimates of the proportion of these costs applicable to each function.

*Revenue Recognition*

A portion of the Society's revenue is derived from cost-reimbursable federal grants, which are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Society has incurred expenditures in compliance with specific contract or grant provisions. Receivables related to grants awards are recorded to the extent unreimbursed expenses have been incurred for the purposes specified by an approved grant. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**2. Summary of Significant Accounting Policies (continued)**

*Revenue Recognition (continued)*

Contributions received and unconditional promises to give are measured at their fair values and are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. The Society reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Membership dues are used to cover the costs of member services and recognized ratably over the membership period, which is generally one year. Unearned membership dues are recorded as deferred revenue. Meeting registration fees received in advance are deferred and recognized when the related meeting is held. Royalties are recognized as earned in accordance with the terms of Society's contracts with its publisher.

*Comparative Information*

The statement of activities includes certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Society's financial statements for the year ended December 31, 2020, from which the summarized information was derived.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**2. Summary of Significant Accounting Policies (continued)**

*Endowment Funds*

Endowment gifts are recognized as support when received. The principal amount of the gift is maintained intact. Investment income on endowments is recognized as an increase in net assets without restrictions, unless the income is restricted by donor or law and such restrictions have not been met in the same fiscal year. The Society follows the enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) reporting. The required expanded disclosures are included in Note 10.

*New Accounting Pronouncements – Future Periods*

In February 2016, the FASB issued ASU 2016-02, Leases, which requires a lessee to recognize a right-of-use (“ROU”) assets and lease liability on the balance sheet for most lease contracts (which include those leases that are currently classified as operating leases under the current accounting standard). Additional disclosures are required to meet the objective of enabling users of financial statements to assess the amount, timing, and uncertainty of cash flows arising from lease contracts. The standard will be effective for the Society beginning January 1, 2022.

*Subsequent Events*

Management has evaluated subsequent events through September 14, 2022, the date which the financial statements were available to be issued.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**3. Availability and Liquidity**

The following reflects the Society's financial assets at December 31, 2021 and 2020, reduced by amounts not available for general use within one year of the statement of financial position date because of donor imposed restrictions or internal designations. Amount not available include amounts set aside for long-term investing in operating and capital reserves that could be drawn upon if the governing board approves that action.

	<u>2021</u>	<u>2020</u>
Financial assets at year end		
Cash and cash equivalents	\$ 329,306	\$ 537,714
Accounts and grants receivable	151,653	167,680
Investments	<u>2,248,104</u>	<u>1,888,289</u>
Total financial assets	2,729,063	2,593,683
Less amounts not available to be used within one year:		
Net assets with donor restrictions	409,677	384,363
Board designated	<u>1,190,048</u>	<u>1,092,080</u>
	<u>1,599,725</u>	<u>1,476,443</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$1,129,338</u>	<u>\$1,117,240</u>

The Society's goal is generally to maintain financial assets to meet four months of operating expenses. As part of the Society's liquidity plan, excess cash is invested in short-term investments. The Society has a liquidity access line of credit available to meet cash flow needs (Note 8).

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**4. Accounts and Grants Receivable**

Accounts receivable at December 31, 2021 and 2020, consist of the following:

	<u>2021</u>	<u>2020</u>
Publication royalties receivable	\$ 61,084	\$ 106,575
Grants receivable	90,569	55,455
Other receivables	<u>-</u>	<u>5,650</u>
<b>Total receivables</b>	<b>\$ 151,653</b>	<b>\$ 167,680</b>

All account receivables are expected to be received within one year. Management periodically evaluates accounts receivable for collectability. Allowances for doubtful accounts are recorded as needed based on these evaluations. There was no allowance recorded as of December 31, 2021 and 2020.

**5. Deferred Revenue**

The following table provides information about significant changes in deferred revenue for the year ended December 31, 2021 and 2020:

	Publication			
	<u>Membership</u>	<u>Meetings</u>	<u>Supplements</u>	<u>Total</u>
Deferred revenue, December 31, 2019	\$ 94,499	\$ 172,355	\$ 33,807	\$ 300,661
Revenue recognized included in deferred revenue at the beginning of year	(77,697)	(172,355)	(33,807)	(283,859)
Increase in deferred revenue from cash received during the period	87,830	81,186	60,000	229,016
Deferred revenue, December 31, 2020	104,632	81,186	60,000	245,818
Revenue recognized included in deferred revenue at the beginning of year	(84,173)	(81,186)	(60,000)	(225,359)
Increase in deferred revenue from cash received during the period	87,830	26,710	-	114,540
Deferred revenue, December 31, 2021	<u>\$ 108,289</u>	<u>\$ 26,710</u>	<u>\$ -</u>	<u>\$ 134,999</u>

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**6. Investments**

Investments are reported at fair values as of December 31, 2021 and 2020, and consist of the following:

	<u>2021</u>	<u>2020</u>
Mutual funds - bonds	\$ 1,013,128	\$ 866,694
Mutual funds - equity	1,200,539	980,603
Money market funds	22,226	31,266
Exchange trade funds	<u>12,211</u>	<u>9,726</u>
 Total investments	 <u>\$ 2,248,104</u>	 <u>\$ 1,888,289</u>

See Note 15 for a discussion of fair value measurements.

The Society's investments are exposed to various risks, such as interest rate and market fluctuations. Due to the level of risk associated with investment securities, changes in the values of investment securities will occur in the near term, and such changes could materially affect the Society's financial position.

**7. Property and Equipment**

Property and equipment as of December 31, 2021 and 2020, are comprised of the following:

	<u>2021</u>	<u>2020</u>
Furniture and equipment	\$ 31,040	\$ 31,040
Website	107,300	102,550
Leasehold improvements	<u>297,705</u>	<u>297,705</u>
 Accumulated depreciation and amortization	 <u>436,045</u>	 <u>431,295</u>
 Property and equipment, net	 <u>\$ 189,854</u>	 <u>\$ 223,780</u>

Depreciation and amortization expense for the year ended December 31, 2021, was \$38,676.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**7. Property and Equipment (continued)**

The leasehold improvements of \$297,705 were paid by the Society's landlord in connection with the Society obtaining a new lease, which is recorded as leasehold improvements and deferred lease incentive. The deferred lease incentive account is amortized through a credit to rent expense over the lease term using a straight-line method. During the years ended December 31, 2021 and 2020, the asset and corresponding liability were reduced by \$27,800 per year.

**8. Line of Credit**

In May of 2016, the Society opened a liquidity access line of credit, which allows borrowings of up certain percentage of the Society's available investment balance. Borrowing limits as of December 31, 2021 and 2020 were approximately \$1,690,000 and \$1,436,000, respectively. Borrowings on the line bear interest at a variable rate index, as determined by Morgan Stanley bank, plus an applicable interest spread. The line of credit is collateralized by the Society's investments with Morgan Stanley. As of December 31, 2021 and 2020, there was no borrowing outstanding.

**9. Paycheck Protection Program Loan**

On May 22, 2020, the Society received a loan in the amount of \$211,900 under the Payroll Protection Program (PPP Loan). The loan accrues interest at a rate of 1% and has an original maturity date of two years which can be extended to five years by mutual agreement of the Society and the lender. Payments are deferred during the Deferral Period. The Deferral Period is the period beginning on the date of this Note, May 22, 2020, and ending 10 months after the last day of the covered period (Deferral Expiration Date). Any amounts not forgiven under the Program will be payable in equal installments of principal plus any interest owed on the payment date from the Deferral Expiration Date through the Maturity Date. Additionally, any accrued interest that is not forgiven under the Program will be due on the First Payment Date, which is the 15th of the month following the month in which the Deferral Expiration Date occurs.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**9. Paycheck Protection Program Loan (continued)**

Under the requirements of the CARES Act, proceeds may only be used for the Society's eligible payroll costs (with salary capped at \$100,000 on an annualized basis for each employee), or other eligible costs related to rent, mortgage interest utilities, covered operations expenditures, covered property damage, covered supplier costs, and covered worker protection expenditures, in each case paid during the 24-week period following disbursement. The PPP Loan may be fully forgiven if (i) proceeds are used to pay eligible payroll costs or other eligible costs and (ii) full-time employee headcount and salaries are either maintained during the 24-week period following disbursement or restored by December 31, 2020. If not maintained or restored, any forgiveness of the PPP Loan would be reduced in accordance with the regulations that were issued by the SBA. All the proceeds of the PPP Loan were used by the Society to pay eligible payroll costs and the Society maintained its headcount and otherwise complied with the terms of the PPP Loan. The balance on this PPP loan was \$211,900 as of December 31, 2020 and has been classified as a liability.

In July, 2021, The Society was notified by the Small Business Administration (SBA) that the loan, together with accrued interest, has been fully forgiven under the provisions of the PPP program. Accordingly, the Society eliminated the liability from its statement of financial position as of December 31, 2021 and recognized forgiveness of PPP loan of \$211,900 for the year then ended.

On March 17, 2021, the Society received a second PPP loan in the amount of \$209,099, which, together with accrued interest, was fully forgiven in August 2021. The Society recognized forgiveness of PPP loan of the same amount in the year ended December 31, 2021.

**10. Endowment Funds**

As of December 31, 2021 and 2020, the Society's endowment consists of funds established to be maintained in perpetuity. As such, the corpus of the endowment and investment income earned on the endowment are classified as net assets with donor restrictions.

The Board of the Society has interpreted the State Prudent Management of Institutional Funds Act (the Act) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Society classifies the original value of gifts donated as net assets with donor restriction and retain as a fund of perpetual duration. The remaining portion of the donor-restricted endowment classified net assets with donor restriction until those amounts are appropriated for expenditure by the Society in a manner consistent with the standard of prudence described by the Act.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**10. Endowment Funds (continued)**

Interpretation of Relevant Law

In accordance with the Act, the Society considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the Society's and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of the investments;
- (6) Other resources of the Society; and
- (7) The investment policies of the Society.

Spending Policy

The Society currently appropriates funds for the distribution of program support activities based upon the demand for these activities and on the availability of funds during the given year. The Society appropriated \$7,536 of the fund during 2021.

Risk Parameter

The endowment is administered by an outside professional investment firm and invested in a well-diversified asset mix to maximize return. The Society's treasurer meets at least annually with representatives of that investment firm to discuss performance, current allocations, and suggestions for future allocations, always with the objective of selecting investment vehicles that are at an appropriate level of risk for a non-profit institution.

The following table represents the changes in endowment net assets with donor restrictions for the year ended December 31, 2021:

Endowment assets, December 31, 2020	\$ 355,325
Investment gain	32,694
Appropriated expenditure	<u>(7,536)</u>
Endowment assets, December 31, 2021	<u>\$ 380,483</u>

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**11. Net Assets**

Net Assets with donor restrictions at December 31, 2021 and 2020, are comprised of the following:

	<u>2021</u>	<u>2020</u>
Endowment:		
Program restricted	\$ 280,483	\$ 255,325
Restricted in perpetuity	100,000	100,000
Other:		
Program restricted	<u>29,194</u>	<u>29,038</u>
Total	<u>\$ 409,677</u>	<u>\$ 384,363</u>

Net assets with donor restrictions released from restrictions due to the satisfaction of purpose and time stipulations totaled \$9,701 during 2021.

Endowment assets at December 31, 2021 and 2020, included an endowment fund established in 1999 to support scholarships for graduate or undergraduate study in the field of public health education. The fund was established with a contribution of \$100,000 received from the estate of Vivian Drenckhahn.

Net assets without donor restrictions at December 31, 2021 and 2020, are comprised of the following:

	<u>2021</u>	<u>2020</u>
Board designated	\$ 1,190,048	\$ 1,092,080
Undesignated	<u>804,583</u>	<u>550,694</u>
Total	<u>\$ 1,994,631</u>	<u>\$ 1,642,774</u>

**12. Pension Plan**

The Society sponsors a 401(k) plan (the Plan) for all employees who meet the eligibility requirements. Under the provisions of the Plan, full-time employees are eligible to participate at the date of hire, subject to age limitations. The Plan provides for employee voluntary contributions and employer matching contributions. The employer match is currently 100% of employee contributions up to 3% of compensation, plus 50% of elective deferrals that exceeds 3% of compensation but does not exceed 4% of compensation for the Plan year. Pension expense for the year ended December 31, 2021, was \$36,192.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**13. Related Parties**

The Society has no economic interest and control nor has controlling financial interest on its chapters. Therefore, the chapters' activities are not consolidated with the Society's financial statements.

**14. Commitments and Contingencies**

Government Audits

The Society receives funding through contracts and grants with departments and agencies of the Federal government that are subject to compliance audits by the grantors or their representatives. The disallowance of costs could adversely affect the Society's financial condition. Management believes that adjustments, if any, by government auditors for prior years will not be material to the financial statements.

Operating Leases

The Society leases office space under a non-cancelable lease that expires on April 30, 2027. The aggregate cost of rental payments have been expensed ratably over the related lease term resulting in deferred rent liability at December 31, 2021 and 2020. Rent expense for the year ended December 31, 2021, under the operating lease was \$149,995.

The Society also leases equipment under operating leases agreement that expire in January 2026. Future minimum lease commitments as of December 31, 2021, are as follows:

	<u>Operating Leases</u>	
	<u>Office</u>	<u>Equipment</u>
Year ending December 31, 2022	\$ 185,000	\$ 6,000
2023	189,000	4,000
2024	194,000	2,000
2025	199,000	2,000
2026	204,000	2,000
2027	<u>191,000</u>	<u>-</u>
Total minimum payments required	<u>\$ 1,162,000</u>	<u>\$ 16,000</u>

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**15. Fair Value Measurements**

The Society records its investments based on fair value on a recurring basis. Financial accounting and reporting standards define fair value as the price that would be received to sell an asset or paid to transfer a liability (i.e., the exit price) in an orderly transaction between market participants at the measurement date. The standards emphasize that fair value is a market-based measurement, not an entity specific measurement. Therefore, a fair value measurement should be determined based on the assumptions that market participants would use in pricing the asset or liability.

As a basis for considering market participant assumptions in fair value measurements, the standards establish a fair value hierarchy that distinguishes between market participant assumptions based on market data obtained from sources independent from the reporting entity (observable inputs that are classified within Level 1 and 2 of the hierarchy) and the reporting entity's own assumptions about market participant assumptions (unobservable inputs classified within Level 3 of the hierarchy).

The fair value levels are as follows:

- *Level 1:* Inputs that utilize unadjusted quoted prices in active markets for identical assets or liabilities that the Society has the ability to access at the measurement date.
- *Level 2:* Inputs other than quoted prices included in Level 1 that are observable for the assets or liabilities, either directly or indirectly. Level 2 inputs may include quoted prices for similar assets or liabilities in active markets, as well as inputs that are observable for the assets or liabilities (other than quoted prices), such as interest rates, foreign exchange rates and yield curves that are observable at commonly quoted intervals.
- *Level 3:* Inputs that are unobservable for the assets or liabilities, which are typically based on an entity's own assumptions, as there is little, if any, related market activity.

The determination of the fair value level within which the entire fair value measurement falls is based on the lowest level input that is significant to the fair value measurement in its entirety. The Society's assessment of the significance of the particular input to the fair value measurement in its entirety requires judgment and considers factors specific to the assets or liabilities.

The availability of observable market data is monitored to assess the appropriate classification of financial instruments within the fair value hierarchy. Changes in economic conditions or model-based valuation techniques may require the transfer of financial instruments from one fair value level to another. In such instances, the transfer is reported as of the end of the reporting period. For the years ended December 31, 2021 and 2020, there were no significant transfers in or out of levels 1, 2, or 3.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO FINANCIAL STATEMENTS**  
**December 31, 2021**  
**(With Comparative Totals for 2020)**

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**15. Fair Value Measurements (continued)**

The following summarizes investments, measured at fair value on a recurring basis as of December 31, 2021 and 2020:

		<u>2021</u>	<u>2020</u>
Mutual funds - bonds	Level 1	\$ 1,013,128	\$ 866,694
Mutual funds - equities	Level 1	1,200,539	980,603
Money market funds	Level 1	22,226	31,266
Exchange trade funds	Level 1	<u>12,211</u>	<u>9,726</u>
 Total investments		 <u>\$ 2,248,104</u>	 <u>\$ 1,888,289</u>

The following is a description of the valuation methodologies used for investments measured at fair value:

- *Money market and mutual funds:* Valued at net asset value of shares held by the Society at year-end.
- *Exchange traded funds:* Valued using quoted prices on active markets.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**SUPPLEMENTAL SCHEDULE OF INDIRECT COST RATE**  
**Year Ended December 31, 2021**

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	<u>Direct Costs</u>	<u>Adjustment</u>	<u>Adjusted Balance</u>
<b>Direct Costs:</b>			
Health promotion	\$ 659,269	\$ (4,500) (A)	\$ 654,769
Health education	112,615	(2,000) (A)	110,615
Journal publications	196,172	(3,000) (A)	193,172
Meetings	345,605	(900) (A)	344,705
Fundraising and membership development	<u>213,338</u>	<u>-</u>	<u>213,338</u>
Total direct costs	<u>\$ 1,526,999</u>	<u>\$ (10,400)</u>	<u>\$ 1,516,599</u>

**Rate:**

Total indirect costs	\$ 934,592
Adjustment	(15,323) (A)
Interest expense	<u>-</u> (B)
Indirect costs, Adjusted	<u>\$ 919,269</u>
Total direct costs, adjusted	<u>\$ 1,516,599</u>
Rate	60.6%

(A) Removal of scholarships/ awards/ fellowships costs

(B) Removal of interest expense

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**SUPPLEMENTAL SCHEDULE OF TOTAL COSTS**  
**Year Ended December 31, 2021**

	Program Services						Total Program Services	Supporting Services		
	Total	Adjustments	Health Promotion	Health Education	Journal Publications	Meetings		Management and General	Fundraising and Membership Development	Total
Salaries and Benefits	\$ 1,243,218	\$ -	\$ 244,382	\$ 54,817	\$ 78,727	\$ 176,324	\$ 554,250	\$ 541,881	\$ 147,087	\$ 1,243,218
Professional Fees	802,342	-	344,861	24,673	57,650	127,744	554,928	212,891	34,523	802,342
Office Supplies and Expenses	71,707	-	1,353	21,051	353	2,083	24,840	46,483	384	71,707
Space and Equipment Rental	159,100	-	31,820	6,364	9,546	22,274	70,004	70,004	19,092	159,100
Printing	79,802	-	20,224	1,380	43,062	1,241	65,907	10,588	3,307	79,802
Postage and Delivery	5,193	-	-	-	-	1,296	1,296	1,945	1,952	5,193
Telecommunications	23,073	-	2,544	630	870	6,359	10,403	11,235	1,435	23,073
Depreciation/Amortization	38,677	-	7,735	1,547	2,321	5,415	17,018	17,018	4,641	38,677
Travel	4,101	-	-	-	-	1,454	1,454	2,150	497	4,101.000
Scholarships, Fellowships	25,723	(25,723)	-	-	-	-	-	-	-	-
Production Costs	3,500	-	616	153	185	431	1,385	1,695	420	3,500
Miscellaneous	5,155	-	1,234	-	458	84	1,776	3,379	-	5,155
<b>Total expenses</b>	<b>\$ 2,461,591</b>	<b>\$ (25,723)</b>	<b>\$ 654,769</b>	<b>\$ 110,615</b>	<b>\$ 193,172</b>	<b>\$ 344,705</b>	<b>\$ 1,303,261</b>	<b>\$ 919,269</b>	<b>\$ 213,338</b>	<b>\$ 2,435,868</b>

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**RUBINO**

*STRENGTH IN NUMBERS*

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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER  
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED  
ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH *GOVERNMENT AUDITING STANDARDS***

To the Board of Directors  
Society for Public Health Education

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Society for Public Health Education (the Society), which comprise the statement of financial position as of December 31, 2021, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 14, 2022.

**Report on Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Society's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control. Accordingly, we do not express an opinion on the effectiveness of the Society's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

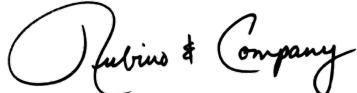
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

## **Report on Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Society's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

The logo consists of a stylized, handwritten-style signature of the word "Rubin & Company". The "R" is large and prominent, with a small ampersand and the word "Company" following it in a smaller, flowing script.

Bethesda, Maryland  
September 14, 2022

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**RUBINO**

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## **INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE**

To the Board of Directors  
Society for Public Health Education

### **Report on Compliance for Each Major Federal Program**

#### ***Opinion on Each Major Federal Program***

We have audited Society for Public Health Education(the Society)'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Society's major federal programs for the year ended December 31, 2021. The Society's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Society for Public Health Education complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2021.

#### ***Basis for Opinion on Each Major Federal Program***

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Society for Public Health Education and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Society for Public Health Education's compliance with the compliance requirements referred to above.

### ***Responsibilities of Management for Compliance***

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Society for Public Health Education's federal programs.

### ***Auditor's Responsibilities for the Audit of Compliance***

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Society for Public Health Education's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Society for Public Health Education's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Society for Public Health Education's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Society for Public Health Education's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Society for Public Health Education's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

## Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

The logo consists of a stylized, handwritten-style signature of the company name "Rubino & Company". The "R" is a large, open loop, and the "&" is a small ampersand symbol.

Bethesda, Maryland  
September 14, 2022

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**Schedule of Expenditures of Federal Awards**  
**Year Ended December 31, 2021**

<u>Federal Agency/Pass-Through Agency/Contract Name</u>	<u>Assistance Listing Number</u>	<u>Grant Identification Number</u>	<u>Federal Expenditures</u>	<u>Amount provided to Subrecipients</u>
<b><u>U.S. Department of Health and Human Services</u></b> Centers of Disease Control and Prevention				
Category B: Health Educators in STLTS	93.421	NU38OT000315	\$ 924,526	\$ -
Total Expenditures of Federal Awards			<u>\$ 924,526</u>	<u>\$ -</u>

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**Year Ended December 31, 2021**

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**A. Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of Society for Public Health Education (the Society) under programs of the federal government for the year ended December 31, 2021. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The principal estimates and assumptions used in the preparation of the accompanying schedule relate to cost allowability and allocability (Note B). Actual results could differ from those estimates.

**B. Federal Audits**

The allowability of certain costs under government grants is subject to audit by the contracting agency. Certain indirect costs charged to grants are subject to revisions based on government audits of those costs. Management believes that contract costs are consistent with applicable government cost principles, and that costs subsequently disallowed, if any, upon audit by the government would not be material.

**C. Summary of Significant Accounting Policies**

Expenditures reported on the schedule of expenditures of federal awards are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

**D. Indirect Cost Rate**

The Society has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**  
**Year Ended December 31, 2021**

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**SECTION A – SUMMARY OF AUDITORS’ RESULTS**

*Financial Statements*

Unmodified

Type of auditors’ report issued:

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ Yes  No
- Significant deficiencies identified that are not considered to be material weaknesses? \_\_\_\_\_ Yes  None reported

Noncompliance material to financial statements noted?

\_\_\_\_\_ Yes  No

*Federal Awards*

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ Yes  No
- Significant deficiencies identified that are not considered to be material weakness(es)? \_\_\_\_\_ Yes  None reported

Type of auditors’ report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

\_\_\_\_\_ Yes  No

Identification of major programs:

<u>Description</u>	<u>Assistance Listing No.</u>	<u>Expenditures</u>
U.S. Department of Health and Human Services Centers of Disease Control and Prevention Category B: Health Educators in STLTS	93.421	\$ 924,526

Dollar threshold used to distinguish between Type A and type B programs

\$750,000

Auditee qualified as low-risk auditee?

\_\_\_\_\_ Yes  No

**SOCIETY FOR PUBLIC HEALTH EDUCATION  
SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
Year Ended December 31, 2021**

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**SECTION B – FINANCIAL STATEMENT FINDINGS**

None reported

**SECTION C – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

None reported

**SOCIETY FOR PUBLIC HEALTH EDUCATION**  
**SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS**  
**Year Ended December 31, 2021**

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This schedule is not applicable as the Society was not required to have an audit under the Uniform Guidance for the year ended December 31, 2020.