

SOCIETY FOR PUBLIC HEALTH EDUCATION

**FINANCIAL STATEMENTS
AND
REPORTS UNDER THE UNIFORM GUIDANCE**

Year Ended December 31, 2022

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6903 Rockledge Drive
Suite 300
Bethesda, MD 20817
301-564-3636



RUBINO

STRENGTH IN NUMBERS

1950 Old Gallows Road
Suite 440
Vienna, VA 22182
703-506-9700

INDEPENDENT AUDITORS' REPORT

To the Board of Trustees
Society for Public Health Education

Opinion

We have audited the accompanying financial statements of Society for Public Health Education (a nonprofit organization), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

In our opinion, the financial statements present fairly, in all material respects, the financial position of Society for Public Health Education as of December 31, 2022, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Society for Public Health Education and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Society for Public Health Education's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and Government Auditing Standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and Government Auditing Standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Society for Public Health Education's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Society for Public Health Education's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Report on Summarized Comparative Information

We have previously audited Society for Public Health Education's 2021 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated September 14, 2022. In our opinion, the summarized comparative information presented herein as of and for the year ended December 31, 2021, is consistent, in all material respects, with the audited financial statements from which it has been derived.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the supplemental schedules of indirect cost rate and total costs are presented for purposes of additional analysis and is not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards and the supplemental schedules of indirect cost rate and total costs are fairly stated, in all material respects, in relation to the financial statements as a whole.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated September 19, 2023, on our consideration of Society for Public Health Education's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Society for Public Health Education's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering Society for Public Health Education's internal control over financial reporting and compliance.

The logo consists of a stylized, handwritten-style signature of the word "Rubin & Company". The "R" is large and circular, the "&" is a small ampersand, and "Company" is written in a smaller, slanted font to the right.

Bethesda, Maryland
September 19, 2023

SOCIETY FOR PUBLIC HEALTH EDUCATION
STATEMENT OF FINANCIAL POSITION
December 31, 2022
(With Comparative Totals for 2021)

	<u>2022</u>	<u>2021</u>
ASSETS		
Cash and cash equivalents	\$ 153,197	\$ 329,306
Accounts and grants receivable	127,863	151,653
Investments	1,854,850	2,248,104
Prepaid expenses	66,102	102,653
Deposits	7,206	7,206
Property and equipment, net	163,792	189,854
Operating lease right-of-use asset, net	<u>666,930</u>	-
 Total assets	 <u>\$ 3,039,940</u>	 <u>\$ 3,028,776</u>
LIABILITIES AND NET ASSETS		
Accounts payable and accrued expenses	\$ 135,732	\$ 120,357
Accrued salaries and benefits	117,894	100,193
Deferred revenue	126,560	134,999
Deferred rent and lease incentive	-	268,919
Operating lease liability	<u>902,089</u>	-
 Total liabilities	 <u>1,282,275</u>	 <u>624,468</u>
 Net assets		
Without donor restrictions	1,430,917	1,994,631
With donor restrictions	<u>326,748</u>	<u>409,677</u>
 Total net assets	 <u>1,757,665</u>	 <u>2,404,308</u>
 Total liabilities and net assets	 <u>\$ 3,039,940</u>	 <u>\$ 3,028,776</u>

The accompanying notes are an integral part of these financial statements.

SOCIETY FOR PUBLIC HEALTH EDUCATION
STATEMENT OF ACTIVITIES
Year Ended December 31, 2022
(With Comparative Totals for 2021)

	Without Donor Restrictions	With Donor Restrictions	2022 Total	2021
Support and revenue				
Contributions and support	\$ 240,616	\$ -	\$ 240,616	\$ 313,955
Federal grants	1,206,477	-	1,206,477	924,526
Membership dues	182,436	-	182,436	206,316
Exhibits and meeting registration	257,280	-	257,280	251,574
Publications	85,013	-	85,013	95,891
Royalty income	361,607	-	361,607	410,970
Forgiveness of PPP loan	-	-	-	420,999
Other income	42,722	-	42,722	38,541
Net assets released from restrictions	<u>10,047</u>	<u>(10,047)</u>	<u>-</u>	<u>-</u>
Total support and revenue	<u>2,386,198</u>	<u>(10,047)</u>	<u>2,376,151</u>	<u>2,662,772</u>
Expenses				
Program				
Health promotion	770,477	-	770,477	659,269
Health education	94,561	-	94,561	112,615
Journal publications	126,983	-	126,983	196,172
Meetings	409,630	-	409,630	345,605
Total program	<u>1,401,651</u>	<u>-</u>	<u>1,401,651</u>	<u>1,313,661</u>
Supporting services				
Management and general	1,033,208	-	1,033,208	934,592
Fundraising and membership development	<u>194,715</u>	<u>-</u>	<u>194,715</u>	<u>213,338</u>
Total supporting services	<u>1,227,923</u>	<u>-</u>	<u>1,227,923</u>	<u>1,147,930</u>
Total expenses	<u>2,629,574</u>	<u>-</u>	<u>2,629,574</u>	<u>2,461,591</u>
Change in operating net assets	<u>(243,376)</u>	<u>(10,047)</u>	<u>(253,423)</u>	<u>201,181</u>
Investment (loss) income	<u>(320,338)</u>	<u>(72,882)</u>	<u>(393,220)</u>	<u>175,990</u>
Change in net assets	<u>(563,714)</u>	<u>(82,929)</u>	<u>(646,643)</u>	<u>377,171</u>
Net assets, beginning of year	<u>1,994,631</u>	<u>409,677</u>	<u>2,404,308</u>	<u>2,027,137</u>
Net assets, end of year	<u>\$ 1,430,917</u>	<u>\$ 326,748</u>	<u>\$ 1,757,665</u>	<u>\$ 2,404,308</u>

The accompanying notes are an integral part of these financial statements.

SOCIETY FOR PUBLIC HEALTH EDUCATION
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended December 31, 2022

	Program Services						Supporting Services											
	Health Promotion		Health Education		Journal Publications		Meetings		Total Program Services		Management and General		Fundraising and Membership Development		Total Supporting Services		Total	
Salaries and benefits	\$ 319,551	\$ 51,742	\$ 77,385	\$ 233,560	\$ 682,238	\$ 712,714	\$ 138,807	\$ 851,521	\$ 1,533,759									
Professional fees	358,927	24,103	23,850	97,578	504,458	139,605	977	140,582	645,040									
Office supplies and expenses	11,099	2,370	2,696	10,831	26,996	42,937	10,840	53,777	80,773									
Space and equipment rental	11,096	4,756	7,926	31,704	55,482	71,334	31,704	103,038	158,520									
Printing	27,994	1,310	5,032	2,764	37,100	10,271	180	10,451	47,551									
Postage and delivery	-	446	86	330	862	2,417	1,070	3,487	4,349									
Telecommunications	4,719	743	1,024	3,197	9,683	7,193	3,309	10,502	20,185									
Depreciation/Amortization	2,477	1,062	1,769	7,078	12,386	18,328	7,078	25,406	37,792									
Travel	5,179	-	2,927	235	8,341	3,395	750	4,145	12,486									
Scholarships, Fellowships	26,000	8,029	3,000	-	37,029	20,741	-	20,741	57,770									
Production costs	3,435	-	1,038	22,229	26,702	2,926	-	2,926	29,628									
Miscellaneous	-	-	250	124	374	1,347	-	-	1,721									
Total expenses	\$ 770,477	\$ 94,561	\$ 126,983	\$ 409,630	\$ 1,401,651	\$ 1,033,208	\$ 194,715	\$ 1,227,923	\$ 2,629,574									

The accompanying notes are an integral part of these financial statements.

SOCIETY FOR PUBLIC HEALTH EDUCATION
STATEMENT OF CASH FLOWS
Year Ended December 31, 2022

Cash flows from operating activities	
Change in net assets	\$ (646,643)
Reconciling adjustments	
Depreciation and amortization	37,791
Unrealized and realized investment loss	456,454
Amortization of operating lease right-of-use asset	122,492
Changes in operating assets and liabilities:	
Accounts receivable	23,790
Deposits and other	36,551
Accounts payable and accrued expenses	15,375
Accrued salaries and benefits	17,701
Deferred revenue	(8,439)
Operating lease liability	<u>(156,252)</u>
Net cash used in operating activities	<u>(101,180)</u>
Cash flows from investing activities	
Purchases of property and equipment	(11,729)
Proceeds from sale of investments	44,000
Purchases of investments	<u>(107,200)</u>
Net cash used in investing activities	<u>(74,929)</u>
Net decrease in cash and cash equivalents	(176,109)
Cash and cash equivalents, beginning of year	<u>329,306</u>
Cash and cash equivalents, end of year	<u>\$ 153,197</u>

Supplemental disclosure:

Cash paid for the amount included in the measurement of operating lease liability for the year ended December 31, 2022 was \$184,510.

Supplemental non-cash information:

Operating lease liability of \$1,058,341 resulted from obtaining right-of-use asset recorded on January 1, 2022, upon adoption of the new lease standard.

The accompanying notes are an integral part of these financial statements.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

1. Organization

The Society for Public Health Education (the Society) is a 501(c)(3) educational, charitable membership organization founded in 1950 to support leaders in health education and promotion to advance healthy and equitable communities across the globe.

2. Summary of Significant Accounting Policies

Basis of Presentation

The financial statements of the Society have been prepared in accordance with U.S. generally accepted accounting principles, which require the Society to report information regarding its financial position and activities according to the following net asset classifications:

Net assets without donor restrictions: Net assets that are not subject to donor-imposed restrictions and may be expended for any purpose in performing the primary objectives of the Society. These net assets may be used at the discretion of the Society's management and the board of directors.

Net assets with donor restrictions: Net assets subject to stipulations imposed by donors and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Society or by the passage of time. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates those resources be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statement of activities.

Measure of Operations

The statement of activities reports all changes in net assets, including changes in net assets from operating and nonoperating activities. Operating activities consist of those items attributable to the Society's ongoing services. Nonoperating activities are limited to resources that generate return from investments and other activities considered to be of a more unusual or nonrecurring nature.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

2. Summary of Significant Accounting Policies (continued)

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from these estimates.

Cash and Cash Equivalents

For purposes of the statement of cash flows, the Society considers all highly liquid investments available for current use with an initial maturity of three months or less to be cash equivalents.

Concentrations of Risk

Cash deposits regularly exceed federally insured limits. Management, however, does not consider this a significant concentration of credit risk. The Society has not experienced any losses in such accounts.

The Society was partially funded by grants from the U.S. Government; a reduction in funding from the U.S. Government would have an impact on the operations of the Society. Revenue from U.S. Government grants for the year ended December 31, 2022 was approximated 51% of total revenue.

Income Taxes

The Society is recognized as exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, except for taxes on unrelated business income, if any. However, tax years ended December 31, 2018 through 2021, remain open to examination by the taxing jurisdictions to which the Society is subject, and they have not been extended beyond the applicable statute of limitations.

Uncertainty in Income Taxes

The Society has a process in place to ensure the maintenance of its exempt-status; to identify and report unrelated business income; to determine its filing and tax obligations in jurisdictions for which it has nexus; and to identify and evaluate other matters that may be considered tax positions. The Society has determined that there are no material uncertain tax positions that require recognition or disclosure in the financial statements.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

2. Summary of Significant Accounting Policies (continued)

Investments

Investments are recorded at estimated fair value based on quoted market prices provided by the investment custodians. Purchases and sales of securities are recorded on a trade-date basis. Investment income, including unrealized gains or losses, is reported in the statement of activities as increases or decreases in unrestricted net assets, unless otherwise restricted by the donor or by law.

Property and Equipment

The Society capitalizes all property and equipment purchased with non-Federal funds with a cost of \$1,500 or more. Property and equipment are carried at original cost or estimated fair value at date of donation, if donated. Property and equipment purchased under federal government contracts and grants, subject to reversion to the federal government, are expensed as contract costs. Maintenance and repairs are expensed as incurred. Significant renewals and betterments are capitalized.

Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the assets or lease term, as follows:

Equipment and furniture	3-5 years
Website	3-5 years
Leasehold improvements	10 years

Functional Allocation of Expenses

The costs of providing various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services directly benefited, or based upon management's estimates of the proportion of these costs applicable to each function.

Revenue Recognition

A portion of the Society's revenue is derived from cost-reimbursable federal grants, which are conditioned upon certain performance requirements and/ or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Society has incurred expenditures in compliance with specific contract or grant provisions. Receivables related to grants awards are recorded to the extent unreimbursed expenses have been incurred for the purposes specified by an approved grant. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

2. Summary of Significant Accounting Policies (continued)

Revenue Recognition (continued)

Contributions received and unconditional promises to give are measured at their fair values and are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. The Society reports gifts of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets, or if they are designated as support for future periods. When a donor restriction expires, that is, when a stipulated time restriction ends or purpose restriction is accomplished, net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statement of activities as net assets released from restrictions. Donor-restricted contributions whose restrictions are met in the same reporting period are reported as unrestricted support.

Membership dues are used to cover the costs of member services and recognized ratably over the membership period, which is generally one year. Unearned membership dues are recorded as deferred revenue. Meeting registration fees received in advance are deferred and recognized when the related meeting is held. Royalties are recognized as earned in accordance with the terms of Society's contracts with its publisher.

Comparative Information

The statement of activities includes certain prior year summarized comparative information in total but not by net asset class. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Society's financial statements for the year ended December 31, 2021, from which the summarized information was derived.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

2. Summary of Significant Accounting Policies (continued)

Endowment Funds

Endowment gifts are recognized as support when received. The principal amount of the gift is maintained intact. Investment income on endowments is recognized as an increase in net assets without restrictions, unless the income is restricted by donor or law and such restrictions have not been met in the same fiscal year. The Society follows the enacted version of the Uniform Prudent Management of Institutional Funds Act of 2006 (UPMIFA) reporting. The required expanded disclosures are included in Note 10.

New Accounting Pronouncements – Adopted

On January 1, 2022, the Society adopted the requirements of ASU 2016-02, Leases (Topic 842). The objective of this ASU, along with several related ASUs issued subsequently, is to increase transparency and comparability between organizations that enter into lease agreements. For lessees, the key difference of the new standard from the previous guidance (Topic 840) is the recognition of a right-of-use (ROU) asset and lease liability on the balance sheet. The most significant change is the requirement to recognize ROU assets and lease liabilities for leases classified as operating leases. The standard requires disclosures to meet the objective of enabling users of financial statements to assess the amount, timing, and uncertainty of cash flows arising from leases.

As part of the transition to the new standard, the Society was required to measure and recognize leases that existed at January 1, 2022 using a modified retrospective approach. For leases existing at the effective date, the Society elected the package of three transition practical expedients and therefore did not reassess whether an arrangement is or contains a lease, did not reassess lease classification, and did not reassess what qualifies as an initial direct cost. Additionally, the Society elected, as a practical expedient, not to use hindsight for purposes of determining lease terms.

The adoption of Topic 842 resulted in the recognition of operating ROU asset and lease liability in the amount of \$789,422 and \$1,058,341, respectively, as of January 1, 2022.

Leases

At lease inception, the Society determines whether an arrangement is or contains a lease. Operating leases are included in operating lease right-of-use (“ROU”) assets and operating lease liabilities in the financial statements. ROU assets represent the Society’s right to use leased assets over the term of the lease. Lease liabilities represent the Society’s contractual obligation to make lease payments over the lease term.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

2. Summary of Significant Accounting Policies (continued)

Leases (continued)

For operating leases, ROU assets and lease liabilities are recognized at the commencement date. The lease liability is measured as the present value of the lease payments owed over the life of the lease. The Society uses the rate implicit in the lease if it is determinable. When the implicit rate is not determinable, the Society uses the incremental borrowing rate on the commencement date of the lease to determine the present value of the lease payments. Operating ROU assets are calculated as the present value of the lease payments plus initial direct costs, plus any prepayments less any lease incentives received. Lease terms may include renewal or extension options to the extent that they are reasonably certain to be exercised. The assessment of whether renewal or extension options are reasonably certain to be exercised is made at lease commencement. Factors considered in determining whether an option is reasonably certain of exercise include, but are not limited to, the value of any leasehold improvements, the value of renewal rates compared to market rates, and the presence of factors that would cause significant economic penalty to the Society if the option were not exercised. Lease expense is recognized on a straight-line basis over the lease term. The Society has elected not to recognize an ROU asset and obligation for leases with an initial term of 12 months or less.

Subsequent Events

Management has evaluated subsequent events through September 19, 2023, the date which the financial statements were available to be issued.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

2. Availability and Liquidity

The following reflects the Society's financial assets at December 31, 2022 and 2021, reduced by amounts not available for general use within one year of the statement of financial position date because of donor imposed restrictions or internal designations. Amount not available include amounts set aside for long-term investing in operating and capital reserves that could be drawn upon if the governing board approves that action.

	<u>2022</u>	<u>2021</u>
Financial assets at year end		
Cash and cash equivalents	\$ 153,197	\$ 329,306
Accounts and grants receivable	127,863	151,653
Investments	<u>1,854,850</u>	<u>2,248,104</u>
Total financial assets	2,135,910	2,729,063
Less amounts not available to be used within one year:		
Net assets with donor restrictions	326,748	409,677
Board designated	<u>979,313</u>	<u>1,190,048</u>
	<u>1,306,061</u>	<u>1,599,725</u>
Financial assets available to meet cash needs for general expenditures within one year	<u>\$ 829,849</u>	<u>\$ 1,129,338</u>

The Society's goal is generally to maintain financial assets to meet four months of operating expenses. As part of the Society's liquidity plan, excess cash is invested in short-term investments. The Society has a liquidity access line of credit available to meet cash flow needs (Note 8).

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

3. Accounts and Grants Receivable

Accounts receivable at December 31, 2022 and 2021, consist of the following:

	<u>2022</u>	<u>2021</u>
Publication royalties receivable	\$ 54,542	\$ 61,084
Grants receivable	57,992	90,569
Other receivables	<u>15,329</u>	-
Total receivables	\$ 127,863	\$ 151,653

All account receivables are expected to be received within one year. Management periodically evaluates accounts receivable for collectability. Allowances for doubtful accounts are recorded as needed based on these evaluations. There was no allowance recorded as of December 31, 2022 and 2021.

4. Deferred Revenue

The following table provides information about significant changes in deferred revenue for the year ended December 31, 2022 and 2021:

	<u>Membership</u>	<u>Meetings</u>	<u>Supplements</u>	<u>Publication Total</u>
Deferred revenue, December 31, 2020	\$ 104,632	\$ 81,186	\$ 60,000	\$ 245,818
Revenue recognized included in deferred revenue at the beginning of year	(84,173)	(81,186)	(60,000)	(225,359)
Increase in deferred revenue from cash received during the period	<u>87,830</u>	<u>26,710</u>	-	<u>114,540</u>
Deferred revenue, December 31, 2021	108,289	26,710	-	134,999
Revenue recognized included in deferred revenue at the beginning of year	(178,736)	(26,710)	-	(205,446)
Increase in deferred revenue from cash received during the period	<u>159,492</u>	<u>16,515</u>	<u>21,000</u>	<u>197,007</u>
Deferred revenue, December 31, 2022	<u>\$ 89,045</u>	<u>\$ 16,515</u>	<u>\$ 21,000</u>	<u>\$ 126,560</u>

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

5. Fair Value Measurements and Disclosures

The Society records its investments based on fair value on a recurring basis. Financial accounting and reporting standards define fair value as the price that would be received to sell an asset or paid to transfer a liability (i.e., the exit price) in an orderly transaction between market participants at the measurement date. The standards emphasize that fair value is a market-based measurement, not an entity specific measurement. Therefore, a fair value measurement should be determined based on the assumptions that market participants would use in pricing the asset or liability.

As a basis for considering market participant assumptions in fair value measurements, the standards establish a fair value hierarchy that distinguishes between market participant assumptions based on market data obtained from sources independent from the reporting entity (observable inputs that are classified within Level 1 and 2 of the hierarchy) and the reporting entity's own assumptions about market participant assumptions (unobservable inputs classified within Level 3 of the hierarchy).

The fair value levels are as follows:

- *Level 1:* Inputs that utilize unadjusted quoted prices in active markets for identical assets or liabilities that the Society has the ability to access at the measurement date.
- *Level 2:* Inputs other than quoted prices included in Level 1 that are observable for the assets or liabilities, either directly or indirectly. Level 2 inputs may include quoted prices for similar assets or liabilities in active markets, as well as inputs that are observable for the assets or liabilities (other than quoted prices), such as interest rates, foreign exchange rates and yield curves that are observable at commonly quoted intervals.
- *Level 3:* Inputs that are unobservable for the assets or liabilities, which are typically based on an entity's own assumptions, as there is little, if any, related market activity.

The determination of the fair value level within which the entire fair value measurement falls is based on the lowest level input that is significant to the fair value measurement in its entirety. The Society's assessment of the significance of the particular input to the fair value measurement in its entirety requires judgment and considers factors specific to the assets or liabilities.

The availability of observable market data is monitored to assess the appropriate classification of financial instruments within the fair value hierarchy. Changes in economic conditions or model-based valuation techniques may require the transfer of financial instruments from one fair value level to another. In such instances, the transfer is reported as of the end of the reporting period. For the years ended December 31, 2022 and 2021, there were no significant transfers in or out of levels 1, 2, or 3.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

6. Fair Value Measurements and Disclosures (continued)

The following table presents assets measured at fair value on a recurring basis, except those measured at cost per share as a practical expedient as identified in the following, at December 31, 2022 and 2021:

<u>December 31, 2022</u>	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Mutual funds - bonds	\$ 939,408	\$ 939,408		
Mutual funds - equity	898,305	898,305		
Exchange trade funds	<u>9,751</u>	<u>9,751</u>		
Investments carried at fair value	<u>1,847,464</u>	<u>\$ 1,847,464</u>	<u>\$ _____ -</u>	<u>\$ _____ -</u>
Money market funds - at cost	<u>7,386</u>			
Total	<u>\$ 1,854,850</u>			

<u>December 31, 2021</u>	<u>Total</u>	<u>Level 1</u>	<u>Level 2</u>	<u>Level 3</u>
Mutual funds - bonds	\$ 1,013,128	\$ 1,013,128		
Mutual funds - equity	1,200,539	1,200,539		
Exchange trade funds	<u>12,211</u>	<u>12,211</u>		
Investments carried at fair value	<u>2,225,878</u>	<u>\$ 2,225,878</u>	<u>\$ _____ -</u>	<u>\$ _____ -</u>
Money market funds - at cost	<u>22,226</u>			
Total	<u>\$ 2,248,104</u>			

The following is a description of the valuation methodologies used for investments measured at fair value:

- *Mutual funds:* Valued at net asset value of shares held by the Society at year-end.
- *Exchange traded funds:* Valued using quoted prices on active markets.

The Society's investments are exposed to various risks, such as interest rate and market fluctuations. Due to the level of risk associated with investment securities, changes in the values of investment securities will occur in the near term, and such changes could materially affect the Society's financial position.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

7. Property and Equipment

Property and equipment as of December 31, 2022 and 2021, are comprised of the following:

	<u>2022</u>	<u>2021</u>
Furniture and equipment	\$ 42,770	\$ 31,040
Website	896,722	107,300
Leasehold improvements	<u>297,705</u>	<u>297,705</u>
	1,237,197	436,045
Accumulated depreciation and amortization	<u>(283,983)</u>	<u>(246,191)</u>
	<u>Property and equipment, net</u>	<u>\$ 953,214</u>
		<u>\$ 189,854</u>

Depreciation and amortization expense for the year ended December 31, 2022, was \$37,791.

8. Line of Credit

In May of 2016, the Society opened a liquidity access line of credit, which allows borrowings of up certain percentage of the Society's available investment balance. Borrowing limits as of December 31, 2022 and 2021 were approximately \$900,000 and \$1,690,000, respectively. Borrowings on the line bear interest at a variable rate index, as determined by Morgan Stanley bank, plus an applicable interest spread. The line of credit is collateralized by the Society's investments with Morgan Stanley. As of December 31, 2022 and 2021, there was no borrowing outstanding.

9. Endowment Funds

As of December 31, 2022 and 2021, the Society's endowment consists of funds established to be maintained in perpetuity. As such, the corpus of the endowment and investment income earned on the endowment are classified as net assets with donor restrictions.

The Board of the Society has interpreted the State Prudent Management of Institutional Funds Act (the Act) as requiring the preservation of the fair value of the original gift as of the gift date of the donor-restricted endowment funds absent explicit donor stipulations to the contrary. As a result of this interpretation, the Society classifies the original value of gifts donated as net assets with donor restriction and retain as a fund of perpetual duration. The remaining portion of the donor-restricted endowment classified net assets with donor restriction until those amounts are appropriated for expenditure by the Society in a manner consistent with the standard of prudence described by the Act.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

9. Endowment Funds (continued)

Interpretation of Relevant Law

In accordance with the Act, the Society considers the following factors in making a determination to appropriate or accumulate donor-restricted endowment funds:

- (1) The duration and preservation of the fund;
- (2) The purposes of the Society's and the donor-restricted endowment fund;
- (3) General economic conditions;
- (4) The possible effect of inflation and deflation;
- (5) The expected total return from income and the appreciation of the investments;
- (6) Other resources of the Society; and
- (7) The investment policies of the Society.

Spending Policy

The Society currently appropriates funds for the distribution of program support activities based upon the demand for these activities and on the availability of funds during the given year. The Society appropriated \$7,500 of the fund during 2022.

Risk Parameter

The endowment is administered by an outside professional investment firm and invested in a well-diversified asset mix to maximize return. The Society's treasurer meets at least annually with representatives of that investment firm to discuss performance, current allocations, and suggestions for future allocations, always with the objective of selecting investment vehicles that are at an appropriate level of risk for a non-profit institution.

The following table represents the changes in endowment net assets with donor restrictions for the year ended December 31, 2022:

Endowment assets, December 31, 2021	\$ 380,483
Investment gain (loss)	(69,438)
Appropriated expenditure	<u>(7,500)</u>
Endowment assets, December 31, 2022	<u>\$ 303,546</u>

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

10. Net Assets

Net Assets with donor restrictions at December 31, 2022 and 2021, are comprised of the following:

	<u>2022</u>	<u>2021</u>
Endowment:		
Program restricted	\$ 203,546	\$ 280,483
Restricted in perpetuity	100,000	100,000
Other:		
Program restricted	<u>23,202</u>	<u>29,194</u>
Total	<u>\$ 326,748</u>	<u>\$ 409,677</u>

Net assets with donor restrictions released from restrictions due to the satisfaction of purpose and time stipulations totaled \$10,047 during 2022.

Endowment assets at December 31, 2022 and 2021, included an endowment fund established in 1999 to support scholarships for graduate or undergraduate study in the field of public health education. The fund was established with a contribution of \$100,000 received from the estate of Vivian Drenckhahn.

Net assets without donor restrictions at December 31, 2022 and 2021, are comprised of the following:

	<u>2022</u>	<u>2021</u>
Board designated	\$ 979,313	\$ 1,190,048
Undesignated	<u>451,609</u>	<u>804,583</u>
Total	<u>\$ 1,430,922</u>	<u>\$ 1,994,631</u>

11. Pension Plan

The Society sponsors a 401(k) plan (the Plan) for all employees who meet the eligibility requirements. Under the provisions of the Plan, full-time employees are eligible to participate at the date of hire, subject to age limitations. The Plan provides for employee voluntary contributions and employer matching contributions. The employer match is currently 100% of employee contributions up to 3% of compensation, plus 50% of elective deferrals that exceeds 3% of compensation but does not exceed 4% of compensation for the Plan year. Pension expense for the year ended December 31, 2022, was \$41,730.

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO FINANCIAL STATEMENTS
December 31, 2022
(With Comparative Totals for 2021)

12. Related Parties

The Society has no economic interest and control nor has controlling financial interest on its chapters. Therefore, the chapters' activities are not consolidated with the Society's financial statements.

13. Commitments and Contingencies

Government Audits

The Society receives funding through contracts and grants with departments and agencies of the Federal government that are subject to compliance audits by the grantors or their representatives. The disallowance of costs could adversely affect the Society's financial condition. Management believes that adjustments, if any, by government auditors for prior years will not be material to the financial statements.

Operating Leases

The Society leases office space under a non-cancelable lease that expires on April 30, 2027. Future minimum lease commitments as of December 31, 2022, are as follows:

Year ending December 31, 2023	\$ 189,119
2024	193,870
2025	198,701
2026	203,678
2027	<u>190,972</u>
	976,340
Less: imputed interest	<u>(74,251)</u>
	<u><u>\$ 902,089</u></u>

The remaining lease term related to the operating lease was five years and the discount rate to the Society's operating lease was 3.15% as of December 31, 2022.

There were no material restrictions or covenants imposed and the Society has no related party leases at December 31, 2022.

SOCIETY FOR PUBLIC HEALTH EDUCATION
SUPPLEMENTAL SCHEDULE OF INDIRECT COST RATE
Year Ended December 31, 2022

	<u>Direct Costs</u>	<u>Adjustment</u>	<u>Adjusted Balance</u>
Direct Costs:			
Health promotion	\$ 770,477	\$ (26,000) (A)	\$ 744,477
Health education	94,561	(8,029) (A)	86,532
Journal publications	126,983	(3,000) (A)	123,983
Meetings	409,630	-	409,630
Fundraising and membership development	<u>194,715</u>	<u>-</u>	<u>194,715</u>
Total direct costs	<u>\$ 1,596,366</u>	<u>\$ (37,029)</u>	<u>\$ 1,559,337</u>

Rate:

Total indirect costs	\$ 1,033,208
Adjustment	<u>(20,741) (A)</u>
Indirect costs, Adjusted	<u>\$ 1,012,467</u>
Total direct costs, adjusted	<u>\$ 1,559,337</u>
Rate	64.9%

(A) Removal of scholarships/ awards/ fellowships costs

SOCIETY FOR PUBLIC HEALTH EDUCATION
SUPPLEMENTAL SCHEDULE OF TOTAL COSTS
Year Ended December 31, 2022

	Program Services								Supporting Services				
	Total	Adjustments	Health	Health	Journal	Meetings	Total Program Services	Management and General	Fundraising and		Total Supporting Services	Total	
			Promotion	Education	Publications					Membership Development			
Salaries and benefits	\$ 1,533,759	\$ -	\$ 319,551	\$ 51,742	\$ 77,385	\$ 233,560	\$ 682,238	\$ 712,714	\$ 138,807	\$ 851,521	\$ 1,533,759		
Professional fees	645,040	-	358,927	24,103	23,850	97,578	504,458	139,605	977	140,582	645,040		
Office supplies and expenses	80,773	-	11,099	2,370	2,696	10,831	26,996	42,937	10,840	53,777	80,773		
Space and equipment rental	158,520	-	11,096	4,756	7,926	31,704	55,482	71,334	31,704	103,038	158,520		
Printing	47,551	-	27,994	1,310	5,032	2,764	37,100	10,271	180	10,451	47,551		
Postage and delivery	4,349	-	-	446	86	330	862	2,417	1,070	3,487	4,349		
Telecommunications	20,185	-	4,719	743	1,024	3,197	9,683	7,193	3,309	10,502	20,185		
Depreciation/Amortization	37,792	-	2,477	1,062	1,769	7,078	12,386	18,328	7,078	25,406	37,792		
Travel	12,486	-	5,179	-	2,927	235	8,341	3,395	750	4,145	12,486		
Scholarships, Fellowships	57,770	(57,770)	-	-	-	-	-	-	-	-	-		
Production costs	29,628	-	3,435	-	1,038	22,229	26,702	2,926	-	2,926	29,628		
Miscellaneous	1,721	-	-	-	250	124	374	1,347	-	1,347	1,721		
Total expenses	\$ 2,629,574	\$ (57,770)	\$ 744,477	\$ 86,532	\$ 123,983	\$ 409,630	\$ 1,364,622	\$ 1,012,467	\$ 194,715	\$ 1,207,182	\$ 2,571,804		

SOCIETY FOR PUBLIC HEALTH EDUCATION
Schedule of Expenditures of Federal Awards
Year Ended December 31, 2022

<u>Federal Agency/Pass-Through Agency/Contract Name</u>	<u>Federal Assistance Listing Number</u>	<u>Grant Identification Number</u>	<u>Federal Expenditures</u>	<u>Amount provided to Subrecipients</u>
U.S. Department of Health and Human Services				
Centers of Disease Control and Prevention				
Category B: Health Educators in STLTS	93.421	NU38OT000315	\$ 1,206,477	\$ 20,000
Total Expenditures of Federal Awards			<u>\$ 1,206,477</u>	<u>\$ 20,000</u>

SOCIETY FOR PUBLIC HEALTH EDUCATION
NOTES TO SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
Year Ended December 31, 2022

A. Basis of Presentation

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of Society for Public Health Education (the Society) under programs of the federal government for the year ended December 31, 2022. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). The principal estimates and assumptions used in the preparation of the accompanying schedule relate to cost allowability and allocability (Note B). Actual results could differ from those estimates.

B. Federal Audits

The allowability of certain costs under government grants is subject to audit by the contracting agency. Certain indirect costs charged to grants are subject to revisions based on government audits of those costs. Management believes that contract costs are consistent with applicable government cost principles, and that costs subsequently disallowed, if any, upon audit by the government would not be material.

C. Summary of Significant Accounting Policies

Expenditures reported on the schedule of expenditures of federal awards are reported on the accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

D. Indirect Cost Rate

The Society has not elected to use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

6903 Rockledge Drive
Suite 300
Bethesda, MD 20817
301-564-3636



RUBINO

STRENGTH IN NUMBERS

1950 Old Gallows Road
Suite 440
Vienna, VA 22182
703-506-9700

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT
AUDITING STANDARDS***

To the Board of Directors
Society for Public Health Education

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Society for Public Health Education (the Society), which comprise the statement of financial position as of December 31, 2022, and the related statements of activities, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements, and have issued our report thereon dated September 19, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Society's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control. Accordingly, we do not express an opinion on the effectiveness of the Society's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Society's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the organization's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the organization's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

The logo for Rubin & Company, featuring the company name in a stylized, handwritten font.

Bethesda, Maryland

September 19, 2023

6903 Rockledge Drive
Suite 300
Bethesda, MD 20817
301-564-3636



RUBINO

STRENGTH IN NUMBERS

1950 Old Gallows Road
Suite 440
Vienna, VA 22182
703-506-9700

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Board of Directors
Society for Public Health Education

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Society for Public Health Education(the Society)'s compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the Society's major federal programs for the year ended December 31, 2022. The Society's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, Society for Public Health Education complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of Society for Public Health Education and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of Society for Public Health Education's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to Society for Public Health Education's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on Society for Public Health Education's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about Society for Public Health Education's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding Society for Public Health Education's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of Society for Public Health Education's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of Society for Public Health Education's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control over Compliance

A *deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Robbins & Company". The signature is fluid and cursive, with "Robbins" on the left and "& Company" on the right, all contained within a single continuous line.

Bethesda, Maryland
September 19, 2023

SOCIETY FOR PUBLIC HEALTH EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended December 31, 2022

SECTION A – SUMMARY OF AUDITORS’ RESULTS

Financial Statements

Unmodified

Type of auditors’ report issued:

Internal control over financial reporting:

- Material weakness(es) identified? _____ Yes No
- Significant deficiencies identified that are not considered to be material weaknesses? _____ Yes None reported

Noncompliance material to financial statements noted?

_____ Yes No

Federal Awards

Internal control over major programs:

- Material weakness(es) identified? _____ Yes No
- Significant deficiencies identified that are not considered to be material weakness(es)? _____ Yes None reported

Type of auditors’ report issued on compliance for major federal programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

_____ Yes No

Identification of major programs:

<u>Description</u>	<u>Federal Assistance Listing No.</u>	<u>Expenditures</u>
U.S. Department of Health and Human Services Centers of Disease Control and Prevention Category B: Health Educators in STLTS	93.421	\$ 1,206,477
Dollar threshold used to distinguish between Type A and type B programs	\$750,000	
Auditee qualified as low-risk auditee?	_____ Yes	<input checked="" type="checkbox"/> No

SOCIETY FOR PUBLIC HEALTH EDUCATION
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
Year Ended December 31, 2022

SECTION B – FINANCIAL STATEMENT FINDINGS

None reported

SECTION C – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

None reported

**SOCIETY FOR PUBLIC HEALTH EDUCATION
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
Year Ended December 31, 2022**

This schedule is not applicable as there were no audit findings in the prior year.